



City of Newburgh Council Work Session

6:00 pm

January 5, 2012

AGENDA

1. Finance Department:

- a. (Res. 1) Acceptance of a NYS Archives for Local Government Records Management Improvement Fund (LGRMIF) Grant in the amount of \$10,000.00 for the purpose of preparing a records emergency/disaster management plan.
- b. (Res. 2) Renewal of an agreement with the Humane Society of Middletown to care for dogs and cats in the custody of the City of Newburgh

2. Discussion Items:

- a. Goal Setting

RESOLUTION NO.: 1-2012

OF

JANUARY 9, 2012

A RESOLUTION AUTHORIZING ACCEPTANCE OF THE
N.Y.S. ARCHIVES FOR A LOCAL GOVERNMENT RECORDS MANAGEMENT
IMPROVEMENT FUND (LGRMIF) GRANT
IN THE AMOUNT OF \$10,000.00 FOR THE PURPOSE OF PREPARING
A RECORDS EMERGENCY/DISASTER MANAGEMENT PLAN

WHEREAS, the City has demonstrated its commitment to the protection and management of its extensive active and inactive municipal records dating back to the late 1700's through numerous prior grants and initiatives, as well as in the City's annual Records Management and G.I.S. budgets; and

WHEREAS, the City is committed to protecting its records and providing back-up to its departments in order to provide as little interruption to services to the public in the case of an emergency or disaster; and

WHEREAS, the City has adopted a City Emergency Management Plan in June 2008 which acknowledges the need for said Records Emergency/Disaster Management to be integrated into it; and

WHEREAS, N.Y.S. Archives provides a grant for the preparing of a Records Emergency/Disaster Management Plan through the Local Government Records Management Improvement Fund (LGRMIF); and

WHEREAS, this grant does not require a match; and

WHEREAS, the grant was awarded to the City in November 2011;

NOW, THEREFORE, BE IT RESOLVED, that the City Manager be hereby authorized to accept said grant from the N.Y.S. Archives Local Government Records Management Improvement Fund in the amount of \$10,000.00 for the purpose of preparing a Records Emergency/Disaster Management Plan, and execute an agreement with N.Y.S. Archives.

RESOLUTION NO.: 2 - 2012

OF

JANUARY 9, 2012

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER
INTO AN AGREEMENT WITH THE HUMANE SOCIETY OF MIDDLETOWN
TO CARE FOR DOGS AND CATS IN THE CUSTODY OF THE
CITY OF NEWBURGH

WHEREAS, as mandated by New York State law, the Animal Control Unit must have caregivers for the dogs and cats taken into the custody of the City of Newburgh; and

WHEREAS, the Humane Society of Middletown has been willing to undertake such care in compliance with the Agricultural and Markets Law of the State of New York; and

WHEREAS, this Council has determined that entering into the annexed agreement is in the best interests of the City of Newburgh, its citizens and the animals alike;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Newburgh, New York that the City Manager be and he is hereby authorized to enter into an agreement with the Humane Society of Middletown, and upon such other terms and conditions as shall be satisfactory to the Corporation Counsel, to care for the dogs and cats in the custody of the City of Newburgh.

Humane Society of Middletown
142 Bloomingburg Road
Middletown, NY 10940
(845) 361-1861
Fax (845) 361-5881

Agreement between the City of Newburgh and the Humane Society of Middletown, Inc. for the period beginning January 1, 2012 ending December 31, 2012.

The Humane Society of Middletown, Inc. agrees to accept any dog brought to our shelter by your Animal Control Officer (ACO), or Dog Control Officer (DCO), from your municipality space permitting.

The dogs, in accordance with New York State Agricultural law, must be held for the legal holding period, after which they may be put up for adoption if not claimed by the owner. If said dogs are not claimed or adopted, they may be humanely euthanized.

If the Shelter must hold a dog beyond the legal holding time for your municipality because of a pending court case, bite case, etc., we will charge your municipality \$25.00 per diem, per dog. We can only hold up to three (3) animals for your municipality when the animals are seized by an ACO/DCO in the event of a cruelty case.

When leaving a dog That the DCO/ACO believes may be dangerous, the dog must be kept in the outside only part of the ACO/DCO pen and follow the agreed upon protocol. Written information must be given to the shelter or the shelter manager that clearly communicates that the animal may be dangerous.

Since we do not have a veterinarian on premises, we are unable to accept any animal with suspected mange, rabies, distemper, parvovirus or an injury that requires immediate medical attention. These animals will have to be taken to a veterinarian by your ACO/DCO for treatment or euthanasia. Any resulting bills for these animals will be paid directly to the veterinarian by your Town/City.

If the Humane Society assists your municipality due to the unavailability of your animal control officer or police department, your municipality will be billed and additional fee of \$100.00.

The municipality will pay a fee of \$225.00 per dog delivered to the Society.
The municipality will pay a fee of \$40.00 per cat delivered to the Society.
A flat rate of \$50.00 will be charged for each dog delivered DOA.
A flat rate of \$25.00 will be charged for each cat delivered DOA.

The Humane Society will send out vouchers once a month. A record of the disposition of the dogs from the prior month will be sent out by the end of the month.

April S. Wood 12.23.11
Shelter Manager Date

Municipality Supervisor

Date